



Dear Headteacher Applicant,

Thank you for your interest in the post of Headteacher at Hornbeam Primary School. I am delighted that you are considering applying to lead our unique and wonderful school.

The Governors are seeking to appoint an outward-looking, inspirational, and passionate leader who can build upon our school motto: *“Learn to Love, Learning to Live Life Better.”* While the person specification outlines the full range of qualities we are seeking, in essence, we wish to appoint someone with the wisdom, experience, and confidence to lead the school forward. Someone who recognises what is already strong and ensures continued improvement by embracing both the opportunities and challenges that our school offers.

Hornbeam Primary School is a well-regarded, happy, and caring learning environment set within extensive grounds and benefits from its own swimming pool. We are a one-form-entry school with over 200 pupils from Reception to Year 6. Our children are happy, well-motivated learners. Every class is supported by a Teaching Assistant, and Learning Support Assistants work with individuals and groups of pupils as required.

Our Forest School provides a rich, outdoor learning environment that engages and inspires all learners. The school benefits from supportive governors and parents, as well as strong links with the wider community. As a governing body, we are fully committed to the professional development and wellbeing of all staff, and particularly that of the Headteacher.

I warmly encourage you to visit Hornbeam and see our school community in action. Please contact the school office on 01304 374033 to arrange a visit.

I look forward to hearing from you and receiving your application by noon on the closing date of 6th March 2026. Interviews for this post will be held on 24th and 25th March 2026.

Yours faithfully,

Adrian Cory

Chair of Governors